BearTracks Supply & Asset Services

BearTracks Supply & Asset Services provides tools for fulfilling requests and managing inventory. All while ensuring accountability of supply processes and gathering metrics on supply center operation.

BearTracks Supply & Asset integrates with BearTracks Mail & Parcel Services to assure delivery accountability of requested materials. There are hundreds of ways to configure it to support different processes.

BearTracks Supply & Asset leverages Bear River's extensive experience in software development and office services solutions to deliver the tools you need to maximize.

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BearTracks Supply & Asset Services is a powerful yet easy-to-use web-based solution for managing supply services across the enterprise.

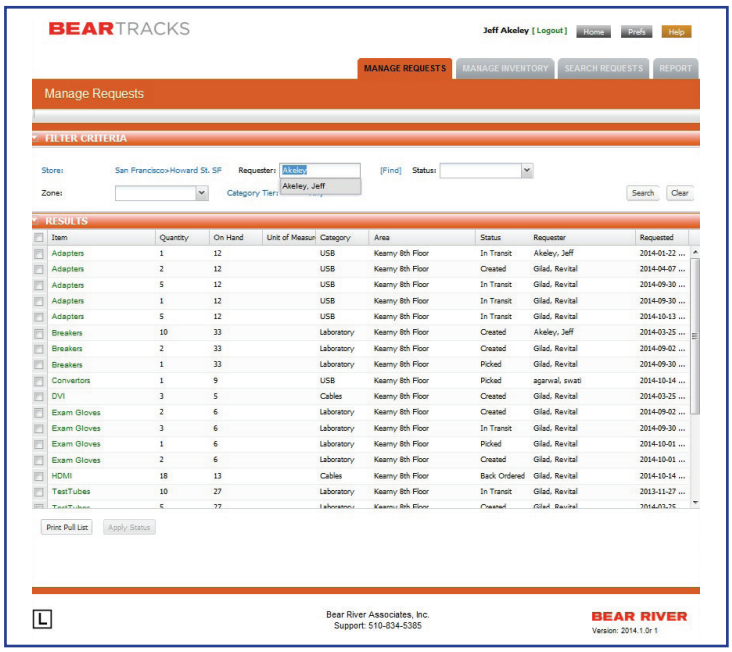
The BearTracks Difference

Visibility

BearTracks Supply & Asset provides web-based access to the current status of requests throughout your organization. Performance data consoles for each supply center keep all open requests visible to operators – so, requests not allowed to "fall through the cracks".

Accountability

With BearTracks Supply & Asset, accountability is maintained throughout the lifecycle of each request. Therefore, management can identify the responsible staff member for each action in the fulfillment workflow - both in the supply center, and during the delivery process.



UPDATE SUPPLIES INVENTORY

Metrics

BearTracks Supply & Asset automatically captures the data required to measure actual results against Key Performance Indicators (KPIs), and determine compliance with Service Level Agreements (SLAs). Managing to these metrics can increase operational efficiency, optimize resource utilization, and reduce costs.

Advanced Capabilities

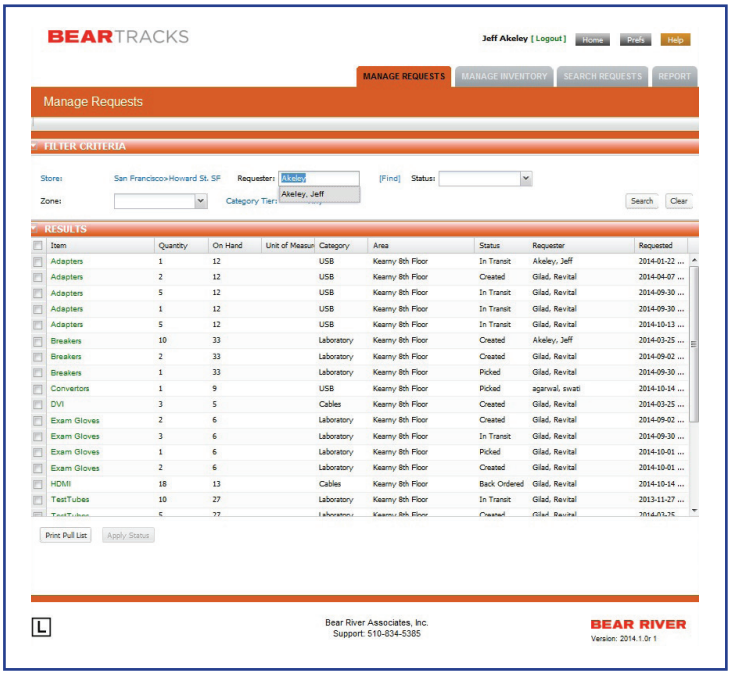
BearTracks Supply & Asset integrates with BearTracks Performance Management Services to measure compliance with KPIs and SLAs for supply center operations. This is in support of corporate efforts towards cost savings, continuous operational improvement, and business process excellence.

OFFICE & FACILITY SERVICES

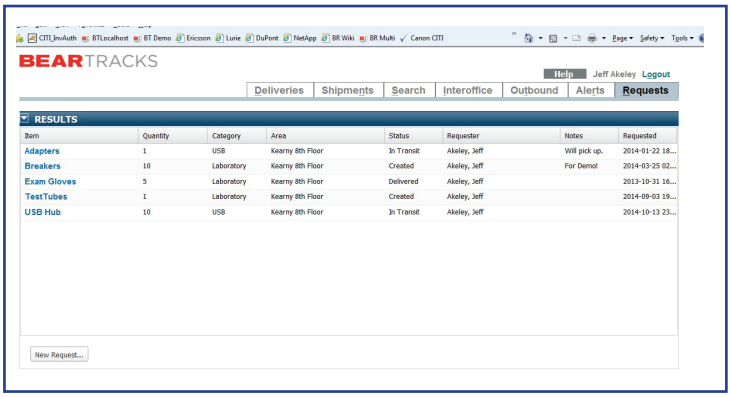
The BearTracks software is comprised of two components that work together to create the BearTracks Supply & Asset Services user experience.

BearTracks Supply & Asset provides a unique combination of intuitive interface plus highly functional software architecture "under the hood." Our engineering team designed the platform to enhance efficiency and service levels with easy-to-use tools, all the while collecting metrics that can be used to improve your overall operation. The first component, The BearTracks Operator Application, provides the tools needed to manage corporate supply centers, storerooms and the like.

- **Supply center operators and managers use the Operator Application to define the items that will be kept in stock, manage current inventory, and fulfill requests for inventory from employees.**
- **The Operator Application also provides the reporting on supply center operations**



OPERATOR APPLICATION

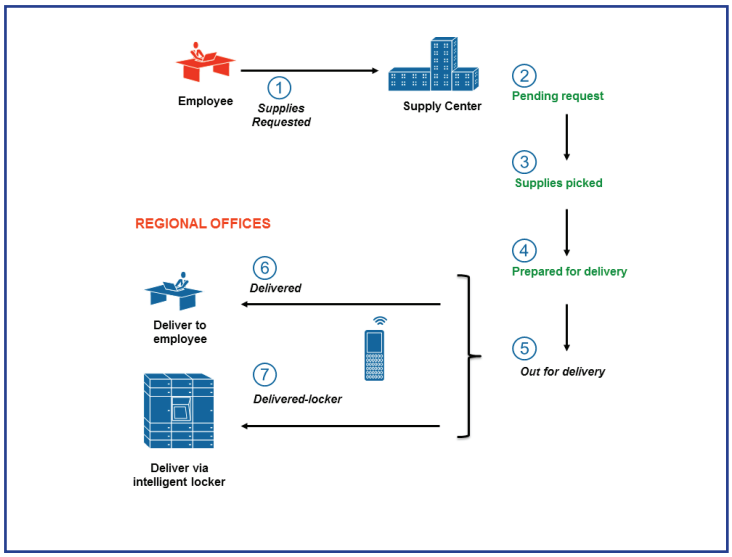


EMPLOYEE ACCESS TO SUPPLIES ORDERING

BearTracks Supply & Asset provides a standardized workflow for supply center request fulfillment.

Supply & Asset Workflows

Before initiating operations, supply center staff use BearTracks Supply & Asset software to identify all of their supply centers and configure the inventory on hand for each. Employees then use the BearTracks Employee Application to select desired inventory and create requests. Those requests are automatically transmitted to the Operator Application's Manage Requests screen, where supply center staff members respond by assembling the requested supplies into orders to be delivered. Delivery requests are automatically forwarded to Bear-Tacks Mail & Parcel Services to accountably manage the delivery process – either directly to individuals or to secure locations such as intelligent delivery lockers. Inventory counts are updated automatically as deliveries are made. Supply center staff members also use the Operator Application to manage inventory over time, including receiving new goods into inventory, and performing periodic inventory audits



SUPPLIES WORKFLOW

The second component, BearTracks Employee Application, is used by the general employee population to place requests for goods from inventory.

- **Employees can browse for the goods that are available to them, and make requests that are immediately transmitted to the management console for their local supply center.**
- **They can also track and review the status of past requests from the Employee Application.**